

# Capacity Planning Community of Practice Group

## AGENDA

Tuesday 20 November 2018, 10:00 - 15:00,

UUK Boardroom, **Woburn House**, Tavistock Square, Kings Cross, London, WC1H 9HQ

**SUMS**  
Consulting

10:00	<b>Arrival, registration and refreshments</b>
10.30	<b>Welcome and Introduction</b> Andrea Buttle, SUMS Consulting Andrea will invite attendees to introduce themselves and raise their most pressing issue.
11.15	<b>Timetabling 2.0: integrating with adjacent processes</b> Andrea Buttle, SUMS Consulting Drawing on some current work for an expanding medical school, Andrea will talk about the challenges that come with increasing student number volatility and the need to look beyond the timetable to curriculum design and group sizes to ensure student number expansion can be accommodated.
11.45	<b>Planera: new software for resource planning</b> Pamela Baker, Solent University Pam will talk about Solent's development of their Planera software went live this year and has shown benefits of: <ul style="list-style-type: none"><li>• A more streamline administrative process</li><li>• Better management information.</li></ul> The plan is now to use the information to add course costing to the tool.
12.30	<b>Lunch</b>
13.30	<b>Timetabling Modelling</b> Marianne Brown, University of Edinburgh At UoE a dedicated modelling team sits within the Timetabling Unit, using timetabling data to deliver a wide range of curriculum and location-based models to support the University business. Here, Marianne will focus on their Room Prediction Model, and how this method of predicting future space requirements informs and influences Estate strategy.
14.15	<b>Better Working across the Functions</b> Andrea Buttle, SUMS Consulting We will break into two groups and discuss what works and what doesn't and what needs to change to make timetabling the start of the year less fraught.
15:00	<b>Wrap-up and review</b>